



**Nevada Public Agency Insurance  
Pool  
Public Agency Compensation Trust**  
201 South Roop, Suite 102  
Carson City, Nevada 89701-4779  
Toll Free: (877) 883-7665  
Telephone: (775) 885-7475

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**MINUTES FOR THE  
ENTERPRISE RISK MANAGMEENT COMMITTEE MEETING OF  
NEVADA PUBLIC AGENCY INSURANCE POOL AND PUBLIC AGENCY  
COMPENSATION TRUST**

**DATE:** 8/13/24

**TIME:** 9:00 A.M. to 11:00 A.M.

**LOCATION:**

**(1) In-person:** Tonopah Convention Center  
301 Brougner Ave, Tonopah, NV 89049, United States

**(2) Online:**

Zoom Meeting

<https://us02web.zoom.us/j/81633463557?pwd=jKuC6L21sdB0pIH9BqawtXooPe4g7k.1&from=addon> Meeting ID: 816 3346 3557 Passcode: 587159

Call-In: (669) 900-6833

**MINUTES**

**1. Roll and Introductions**

Members Present: Dan Murphy, Joni Eastley, Paul Sikora, Shannon Harris, Alicia Heiser, Curtis Trujillo

Members Absent: Ann Cyr

Others: Jarrod Hickman, Jennifer Turner, Sean Moyle, Lessly Monroy, Alan Kalt, Donna Squires, Joe Westerlund, Becky Braska, Marshall Smith,

**2. Public Comment – No public comment**

3. **FOR POSSIBLE ACTION:** Approval of the Minutes of Committee Meeting of May 22, 2024.

Jonie Eastley requested her name be spelled correctly, and that she is the Vice-Chair of the Town of Tonopah Town Board. Shannon Harris requested that her name be listed correctly. Joni Eastley made a motion to accept, which was seconded by Paul Sikora. Motion passed.

4. **FOR DISCUSSION:** Highlights/Happenings in the Town of Tonopah

Jonni Eastley, from the Tonopah Town Board, was introduced by Dan Murphy. She presented all attendees with many thoughtful and informative Town of Tonopah items. She then turned it over to Joe Westerlund, Tonopah Town Manager. Joe gave a brief overview of a pre-bid walk taking place today for a water project; the town was awarded \$5.3 million for this particular project and will be great for the infrastructure of the town. Getting ready to put bids out on Harvey Park, which is a skate park/basketball/pickleball court. Will be re-skinning building in the next couple months; bike and classic car show happening in two weekends; the pool is closed for the year and school has resumed. The Town was awarded \$45,000k grant to create a coffee spot, part of the walking tour area; a lot of people partnering to help out with that; and a local is donating old mining equipment for this project. Star gazing activities/parties go through to the end of October. Joe invited everyone to come to Tonopah and check out the mining park. Dan Murphy commented that every community is adding pickleball courts everywhere across the state of Nevada, and that a pad is being poured in Lovelock with 4 new courts.

5. **FOR DISCUSSION:** Risk Management Activity Report

a. **Webinars/Seminars/Training Since Last Meeting**

i. **Occupational Safety**

Jarrod gave a brief overview of assessments and trainings that occurred since the last meeting.

ii. **School Safety** – Jarrod provided a brief summary of the work with Mineral County School District’s EOP Development Committee and its progress.

iii. **Cybersecurity**

1. Jarrod provide brief summary.

iv. **Law Enforcement**

Jarrod briefly provided a brief summary of the Roll-Call webinars. gave an overview of the last Roll Call Webinar.

b. **Enterprise Risk Management Excellence Program Report**

Marshall provided a brief summary of new applicants and status of current applicants.

**c. Nevada Detention Administrators Working Group**

Marshall provided a statement of what NDAWG is, does, and recent and upcoming meetings.

**d. Upcoming Webinars/Seminars/Training**

Marshall provided a brief summary of upcoming webinars, seminars, and trainings.

**e. Risk Management Grant Program Report**

Jarrold provided a brief financial summary of the risk management grant program.

**6. FOR DISCUSSION: Enterprise Risk Management activities/projects**

Committee members are working on, both successes and challenges.

Marshall also requested that Members share any ideas and suggestions on how the risk management programs/services can be improved.

Dan Murphy – gave an overview of the rekeying project they started about three years ago. He also spoke about how T-Mobile is working to provide cameras, entry devices, visitor check-in, etc. for schools. He thinks it could be something that our members could potentially tap into in the future.

Jonnie Eastley – talked about how the Tonopah Library has entered into the ERMEP process; they are working on examining and implementing new projects. She mentioned that Dr. Fred Steinman, with the University of Nevada, will be assisting with targeted focus groups with questionnaires for the community to have them help build a 5 year plan for the library.

Shannon Harris – keying project, gave overview of key safety practices, senior guards that go off to college have to check their keys back into swim center, worked on key inventory that lists which role has which keys so no one has keys they shouldn't have access to. She thanked Jarrod for reviewing their safety plan and looks forward to meeting with the safety team.

Alicia Heiser – her microphone was not working

Paul Sikora – transitioning as several directors and the city manager have left due to retirements and such. They are trying to clean up 4 or 5 items on the excellence program with Marshall and Jarrod. Awaiting new leadership team, and planning on turning over a great working team to new leadership once they're on board.

Curtis Trujillo – 90% through second ERMEP award. Curtis is starting a key project as well. IVGID has never replaced keys, current key system is a free

for all; he will come up with quote to approve putting in electronic key strikes for the entity as a whole. Could potentially turn into a grant from POOL/PACT. Jarrod recommended he speak with Dan Murphy re: PCSD rekeying project.

**7. FOR DISCUSSION:**

- a. Date and location for next meeting.  
Boulder City, will work out details with Paul Sikora offline. Nov. 12th or Nov. 26<sup>th</sup> for dates of meeting. Marshall will work with Dan and Paul to get details nailed down.

**8. Public Comment - None**

**9. Adjournment – 10:04 AM**

**This Agenda was posted at the following locations and at [notice.nv.gov](https://notice.nv.gov):**

**N.P.A.I.P.  
201 S. Roop  
Carson City, NV 89701**

**Carson City Courthouse  
885 E. Musser Street  
Carson City, NV 89701**

**Eureka County Courthouse  
10 S. Main Street  
Eureka, NV 89316**

**Churchill County Courthouse  
155 North Taylor Street  
Fallon, NV 89406**

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**Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Nevada Public Agency Insurance Pool in writing at 201 S. Roop Street, Suite 102, Carson City, NV 89701-4790, or by calling (775) 885-7475 at least three working days prior to meeting.**